~~TOP SECRET~~ [redacted]

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~~(S)~~ NATIONAL RECONNAISSANCE OFFICE

WASHINGTON, D.C.

THE NRO STAFF

14 January 1976 [redacted]

MEMORANDUM FOR MR. L. C. DIRKS, D/OD&E

Attached is the position description for the R&D Staff Officer which has been revised per our telecon. If you have any questions, please call me.

[redacted]

Colonel, USAF

Attachment

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RESEARCH & DEVELOPMENT STAFF OFFICER

MR. FAGA

The R&D Staff Officer will assist the Senior R&D Staff Officer in his responsibility for the overall program. He will assume primary responsibility for major items in the program and community support activities as assigned. The R&D Staff function will be evenly divided between the officers so as to best use the talents of each, provide involvement of each in the overall program, and assure that each is able to back up the other as necessary. The R&D Officer will review the entire annual R&D submission in detail and will examine those projects within his areas of responsibility in depth for:

- Appropriateness under the NRP Support R&D guidelines

- Adequacy of justification and projected application

- Whether the submitted project can reasonably be supported in the out-years and achieve the stated goals

- Sufficient coordination with related projects within and external to the NRP

- Contribution to the overall balance of the NRP R&D Program

He will work closely with the Senior R&D Staff Officer to develop an aggregate recommended program responsive to the near-term and long-term needs of the NRP. He will participate in the presentation of the recommended program to the Director of the Staff and the DNRO, and will have primary responsibility for justifying his areas of assigned responsibility, including preparation of project descriptions, projections, and status statements. He will monitor the overall program and his specific areas of responsibility throughout the year and, when appropriate, initiate program adjustments within the Staff.

The R&D Staff Officer will be responsible for actively seeking out and following R&D projects by other agencies of interest to the NRP. When appropriate, he will assure coordination between NRP and external projects. He will support special efforts of the R&D and Intelligence Community by serving on working, evaluation and study groups, as assigned. In these cases he typically acts as the representative of the DNRO, presenting the NRO position, and acting as focal point for NRP support of the effort.

He performs other duties as assigned.

[redacted]

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